



## **INTERNATIONAL COUNCIL OF PSYCHOLOGISTS**

*An Interdisciplinary Association*

*Founded 1944*

*United Nations NGO Consultative Statue ECOSOC & DPI 1981*

<http://www.icpweb.org>

### ICP WINTER BOARD MEETING

January 23/24, 2019

#### MINUTES

#### 1. WELCOME (N. Porter) and Roll Call (M. Bullock)

Present: N. Porter (President), J. Chin (Past President), E. Congress (MAL) A. Simon (MAL), J. Tan (MAL), M. Fukuhara (Interest Group Coordinator), Ana Laura Comunian (Posters in Absentia Coordinator); N. Sidun (partial)  
M. Bullock (Secretary-General)

Quorum is half +1 of 11 active elected Board Members.

Quorum is met.

#### 2. Approval of the Agenda (N. Porter)

The agenda was approved.

#### 3. Approval of the September 2018 Minutes (N. Porter)

The minutes were approved and will be posted on the web.

#### 4. President's Update (N. Porter)

The President reported that major activities have been work on the congress. This will be discussed later in the meeting.

The other major activity is bylaws change. As decided in the summer, the sense was that a major overhaul is not needed at this time, but some changes are being recommended. It was not clear to the Board why a major overhaul was being suggested. The proposed bylaws changes will be discussed later in this meeting.

#### 5. Secretary-General Update (M. Bullock)

**The Secretary-General reported on major activities:**

##### I. Primary Activities in the Secretariat

##### A. Dues Collection

All current (2018) members were contacted to renew their dues for 2019. The original contact was October, 2018. This was followed by individual invoices generated from PayPal. Reminders have been sent twice.

Currently 60 individuals have paid 2019 dues. The last reminder was sent in the middle of January. Of these, three paid via check and 57 online via PayPal. The system is working well.

### **B. Bylaws Revision**

An ICP bylaws revision was initiated several years ago to bring the current ICP bylaws in conformation with current ICP practice. A set of draft bylaws, presented in 2016-2017, constituted a major re-write of the 2010 ICP bylaws, including changes in membership type, officer election, and Board structure. Discussion in 2017 and 2018 articulated the Board's decision about membership categories and election procedures. To reconcile current bylaws and proposed changes, a table in Agenda Item XX compares the 2010 bylaws, proposed changes, and commentary. This will form the basis for the ICP Bylaws committee deliberations. The committee will prepare proposed new bylaws for dissemination prior to the June 2018 Board meeting, and for a vote by the ICP membership.

### **C. IPC2019**

Regular participation in ICP2019 planning meetings. Secretariat tasks have included development of the conference budget, ICP2019 website, and development of the conference submission and registration tool.

All Board members are strongly encouraged to register online ([conftool.org/icp2019](http://conftool.org/icp2019))

### **D. Outreach**

The Secretariat is developing contacts with other similar organizations to encourage information sharing. In addition, the Memorandum of Understanding with IAAP needs to be implemented.

### **E. Website**

The website updates have been completed. The "look" of the home page has been changed to be more up-to-date. The new logo has been incorporated throughout the site

## **6. Treasurer's Report (N. Sidun)**

No report was received

## **7. ICP 2019 Report (N. Porter and A. Guil)**

### Conference Planning Description

1. Conference
  - i. The 2019 Conference will be in Cadiz Spain.
  - ii. A local committee of 12 professors was organized.
  - iii. All rooms will be at the University of Cadiz.

- iv. The reception will be held in a university-faculty location.
  - v. There will be translation for the plenaries (2 speakers Blanca Rodriguez, Victoria Ferrer from Spain; third speaker is Silvia Koller from Brazil who studies street children. Trying to contact a 4<sup>th</sup> to talk about human rights and migration but not set up yet.
2. Accommodations
    - i. There are room reservations at local hotels. Everyone is encouraged
  3. There will be a winery tour in Porto de Santa Maria on the morning after the conference. The EC meeting will take place in the afternoon of the 14<sup>th</sup>.
  4. Dissemination: emails have been sent broadly to Spanish speaking countries; also countries of the other conference organizing committee. N. Porter asked that the notices be sent to ICP networks. Dr. Neil was requested to contact all area chairs but it is not clear if these were sent.
  5. Update: 10 early bird submissions; anticipate about 50 total.  
Question about award winners:  
2018 Winners: Give award address. Should they be putting in submissions? Answer: they should absolutely be making submissions online. Suggestion that J. Tan send an email to all award winners with instructions on how to make a submission. The system will assure that presentations are appropriate and fit the conference constraints. There will be a special category for award presentations.
  6. Approval of the Conference Budget  
The conference budget was approved with \$3500 for plenary speaker support; Additions to the budget are: student hostel rooms for the translators (4 language students who do translation); comped registration the 11 colleagues on the local committee (accommodations would be 480 Euros, comped registrations would cost \$2000 and would lower the profit to barely breaking even.

The total estimated cost of the conference is 15,000

The conference expenses (with assumptions that 50% are outside of Spain, 10% Spain, 40% students) stand to create a profit with the conference.

Note: fees charged: there is a base rate, but this changes if one is an ICP member, and if one is a resident of Spain. The fee is low overall for students.

Early bird registration ends March 15, 2019

Discussion of gratis registrations. Was unclear from 2017 conference who got gratis registrations. In 2018 student volunteers from Montreal received gratis registration. In 2017 student volunteers received gratis registration but local committee did not. Some additional faculty from Pace (in 2017) were also given gratis registration.

Question of giving student rate? The issue is giving 12 people gratis registration will break the budget.

In the 2019 budget there was a proposal to give 10 people gratis registration. However this was **students only**. The budgeted amount was \$1000.

Proposal from N. Porter: look at the rest of the budget and approve it; N. Porter, A. Guil and M. Bullock will have a subsequent discussion about gratis registrations at a later time there is a translator available.

J. Tan moved to accept the budget with the exception of the planning committee registrations.

M. Bullock reminded the Board that they need to be in Cadiz all day June 11-14, so arrival should be no later than June 10 and departure no earlier than June 15.

The Board congratulated Ana Guil on conference planning and logistics.

## 8. Membership (A. Simon)

1. Renewals – ICP still needs to find a way to get people to renew faster.
  - i. In 2019 each person received an individual invoice from Paypal.
  - ii. Looking for active means to get people to pay
2. Membership: want to create a flyer for membership
3. Goal of webinars is to draw people to membership

Query about communicating with current or potential members through the network of area chairs.

Simon: experience is that Area Chairs are getting little communication. Has communicated with all area chairs on the list. There is currently a list of 8 area chairs. There is some variability in who replies to the emails.

Tan: Wondering if ICP can offer the possibility of publishing research work. Can ICP develop a publication outlet. According to Ann Marie, have two newsletters. Part B can be for research reports. We could publicize this to the membership. This might require explicit discussion of how to change the Part B so that it is seen as more of a publication outlet. This would mean instituting peer review for articles; is consistent with what other colleagues have suggested. This might mean using the newsletter or might mean starting a journal. One possibility is an electronic, online journal. Could begin with people presenting at the conference.

ICP has also published conference proceedings in the past.

Porter: Goal to come up with some proposals for the next Executive Board meeting. Think through the possibilities.

Question whether there is anyone in D52 who has experience setting up a journal? This is a possibility, but perhaps it's more important to find someone with experience in setting up an online journal. It is also important to realize that this is not a no-cost proposal.

Suggestions to learn from others who have set up a journal to learn the steps and process. ICP would self-publish? The question would be whether to self-publish or find a publisher.

#### 4. Area Chairs Reports (Neil)

No report

#### 5. Fellow Status

This proposal is on hold. There were concerns that fellow status would become a status symbol which would be counter to ICP values. With ICP's current size this was deemed counter-productive. Current thinking is that there may be a better way to accomplish the goals of drawing people to ICP that is different from consideration of Fellow status.

#### 9. Elections Report (J. Chin)

Positions open are President Elect, Secretary, and two Directors at Large from what we have now.

- President: Nominations Committee is recommending Josephine Tan. She has not yet
- Secretary: There is no candidate.
- Directors at Large:

Positions being replaced are Michele Downey (term up), and George Hu (who is filling an unexpired term). Swati will no longer be a student so it eligible for that slot.

Bylaws say can have up to 12. But we have chosen not to fill all these because it may make the Board too large. However will put out a call.

Note: at March Board meeting there was discussion about the number of directors. The decision was that the new bylaws should specify a minimum of 6, a maximum of 9, with the additional 3 to ensure geographic representation. This should be in the call ("ICP welcomes broad geographical representation"). The Board needs to discuss how "geographical representation" is defined.

Note: When get to bylaws changes: one of the suggested changes is to combine the Secretary and Secretary-General positions. Question is how that will impact the call for Secretary. Porter noted that there is currently no Secretary; an option is to appoint the S-G as Secretary. There are so many roles that we need filled, it seems that having a role as Secretary when there is a S-G ignores the other important tasks. We do not have the capacity for that kind of redundancy.

There is great overlap between two roles and it has not been clear how they interact.

A review of international organizations shows that there is either a Secretary or a Secretary-General; not both. At the national level the Secretary is the legal entity that signed for the organization; in the large international organizations this role is taken over by the Secretary-General.

There was consensus to limit the call to President-Elect and Directors at Large.

#### 10. Awards Coordinator (J. Tan)

1. Sukemune-Bain committee has reached a decision that there will be no winner this year.

2. Donne Goetz is stepping down as chair of the Denmark-Gunvald chair. There is presently no process to secure a successor.
3. The awards program is “coming of age” and needs articulated procedures.

We are in the process of creating a handbook. The request is for each Award Chair to write down the procedures they were following to be material for a handbook. J. Tan will reach out to D. Goetz for materials and will ask other awards chairs to provide materials.

Will need to establish a subcommittee to work on collating recommendations. J. Tan would like a committee of 2-3 people. For diversity would like at least one person who has not been involved with the award program.

J. Tan will reach out to award chairs and then ask for participation in the committee with a call to the Board or even to the membership.

### 11. Webinar Committee Chair Update

Update:

1. The webinar committee is primarily N. American so the committee would welcome members from outside N. America (one member is in Brazil)
2. There is a plan for a broadcast by Debbie Ellis March 22, another in the fall. These are currently being finalized.
3. Another webinar will be in April by Michael Stevens and Patricia Perez.
4. There are more available in that will be scheduled in the fall.
5. Question of whether to charge.

The webinar with Debbie Ellis will be filmed by Seton hall and a link will be provided. The webinar with Stevens and Perez will be broadcast via ICP.

Future webinars: present unique webinars of people in different areas of the world doing comparable work. Goal is to get 2019 planned with 4-5 webinars, and then establish a theme for 2020 to put out a call for presenters. Also a suggestion to combine interest groups and webinars. Interest groups could be responsible for a webinar.

Possibilities: Leadership; Gender and Leadership (in different cultures); Also create a forum to include younger people.

For example, allow early career psychologists to give a webinar on their dissertation research. ICP could promote webinars that would be used in classroom situations.

Suggestion: contact two plenary speakers from India to be webinar presenters: legal system; working within medical system (disabilities was content, but focus was how to interact in the medical system and not be overwhelmed by medical personnel).

### 12. Interest Group Coordinator Update

Role of coordinator:

- Keep a list of interest groups
- Communicate with interest groups
- Remind interest groups to present submissions for the annual conference

Fukuhara is organizing a new topic for the conference (along with O’Roark). The topic is “cross-cultural studies focused on scientific and academic approaches to human beings for their health”

The co-organizers will propose a topic to talk on and present at the coming conference.

Porter: Encouraging each interest group to submit a presentation. Also at each lunch there will be an opportunity for interest groups to meet and to allow people who have not been an interest group to participate on site.

ICP will send out a call for Interest Groups – to see if there are people who want to form one.

### 13. UN Report

No discussion

### 14. Newsletter Report

The report was received. There was no discussion

### 15. By-Laws Revision Update (M. Bullock)

The report on the bylaws is on page 13 of the annotated agenda. There were a number of bylaws changes proposals over the last several years. To address this, the S-G went through all the past revisions to draw out significant changes

The Board is asked to discuss a number of proposed substantive changes:

**a. Statement of Purpose.**

In the 2010 bylaws, the first article is the ICP certificate of incorporation in the state of Connecticut. Rather than repeating them in the bylaws, the revision refers to the certificate of incorporation “by reference” which means that the ICP bylaws article 1 can focus on the name and purpose of the organization. This includes an explicit statement of purpose.

**b. Membership Categories**

There has been discussion over the years of how to define ICP membership to encourage multi-disciplinary identification with ICP. The current proposal is to change the current membership categories from 2 (Member, Student Member) to 3 (Member, Professional Affiliate Member, Student Member). This was decided at the March 2018 Board meeting where there was a discussion whether to add a 4<sup>th</sup> category of “associate” member. It was

decided that “Professional Affiliate” would cover all non-psychologist members. In the current formulation only Members can vote.

### **The Board needs to discuss the rights and privileges of this membership category**

Discussion: if ICP is going to expand its membership base it also needs to enfranchise these new members.

Questions of whether this will raise identity issues for the organization, since the name includes “psychologist”; could someone who is not a psychologist be president? Suggestions of enfranchising to vote and to run for office as Member at Large.

Agreed to spell out rights and privileges: voting rights, could be elected to general board positions, not officer positions. Question of whether to have designated DAL positions that are explicitly for professional affiliates. So they are not running against psychologists.

There needs to be additional clarification on the definition of the affiliate category. Need to define the level of professional credentials. Also need to specify the social justice piece.

Question – what is a good way to follow up on this. We need to broaden the conversation. Suggestions of a survey to the membership; Also want to be cautious to not dilute the mission of ICP. Can stipulate that a certain proportion of the board needs to be psychologists.

We can ask these organizations how expanding the membership worked. N Porter agreed to contact the Global Alliance; N. Sidun will reach out to SCCR.

A next step will be to have discussion with the membership of how to open up the membership yet retain the identity as ICP.

#### **c. Roles and Responsibilities**

The roles and responsibilities of the Board of Directors in general, and of the elected positions in particular are spelled out.

#### **d. Directors at Large**

There was discussion of the number of Directors at Large. The 2010 bylaws indicated 12; current practice was 6. It was agreed to specify the number as a minimum of 6 but “up to 9” to facilitate geographical representation. Still to be determined are the procedures for doing this.

#### **e. Secretary / Secretary-General**

The roles of Secretary and Secretary-General are combined to be one *elected* position. In most US-based organizations the “secretariat” functions are performed by a Secretary. In most international organizations, these functions are performed by a Secretary-General. In the present revision these roles are combined.

Discussion: we do not have enough bandwidth to have people in role that repeat tasks. If the role of S-G is conceived of as one that will be filled by a psychologist. If there is a legal

issue of who signs the minutes the bylaws can specify that it is the President who signs the minutes.

When the organization becomes robust, can think about how to separate the roles. In larger organizations, when the organization becomes robust, the administrative tasks are hired out.

f. **Elections**

Board members are to be elected from the general ICP membership. The Board decided to add an additional statement that the nominees for president need to have served at least one year in a leadership position in ICP. Added a stipulation that elections may be conducted electronically.

**NEXT STEPS**

The Board concurred that for the next election there would not be a call for Secretary, and the focus would be on developing DAL positions.

**16. Review of reports from DAL's**

No reports

**17. Report from the Parliamentarian**

No discussion

**18. IAAP MOU – Follow-up**

IAAP Collaboration Subcommittee

N Porter is going to establish a committee for this and ask Mary Beth Kenkel to serve in this role.

**19. Schedule for Board calls for Spring/ Summer 2019**

The next call will be in April

Note: the April call will be 11:30 am EST.